



25TH DISTRICT COURT

ROY B. CICOTTE HALL OF JUSTICE

1475 CLEOPHUS STREET / LINCOLN PARK, MICHIGAN 48146-2301

HON. GREGORY A. CLIFTON
District Judge

HON. DAVID J. ZELENAK
District Judge

Administrative Order 2019-~~1~~ 3

ESTABLISHMENT OF A COURTHOUSE SECURITY COMMITTEE

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order No. 2019-1. The purpose of this order is to establish a courthouse security committee.

IT IS ORDERED:

1. At the direction of the chief judge a courthouse security committee is established effective September 1, 2019. The chairperson of the committee is *Judge David J. Zelenak*.

2. The security committee shall:

- Develop and promote security policies and procedures regarding court security and emergency management;
- Establish goals and objectives specific to improving physical security, emergency preparedness, and employee training;
- Review all courthouse security incidents and take appropriate corrective measures to mitigate and/or eliminate any security vulnerabilities to prevent future reoccurrences.

3. The chairperson of the committee shall:

- Facilitate communication, coordination, and decision-making among members (e.g., facility stakeholders) on policies and procedures affecting court security and emergency management;
- Seek member advice and input on goals, objectives, priorities, and issues involving court security and emergency management;
- Work in consultation with local law enforcement and emergency management professionals. The SCAO regional administrator will be kept apprised of meeting times and locations and be consulted as necessary.

COURT ADMINISTRATOR
Theresa M. Michael
313-382-8653

PROBATION OFFICER
Jeaneane Mendenhall
313-382-8603 ext. 1394

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313-382-9317

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- Submit a report to the SCAO regional administrator by March 31, 2020 and an updated report every March 31st every year thereafter concerning the actions taken by the committee under subsection 2. The report shall list the members of the committee. It should also describe the court's current security policies and procedures, describe the goals and objectives established by the committee to improve courthouse security, and include a summary of any courthouse security incidents occurring during the reporting period and related corrective measures taken by the court.

4. The security committee shall meet quarterly.

Date:

8-5-19


CHIEF DISTRICT JUDGE

25th District Court
Courtouse Security Committee
Effective September 1, 2019

Judge David J. Zelenak, Chairperson

Prosecutor Amy Higgins, Lincoln Park

Sgt. Steve Lyles, Lincoln Park PD

Prosecutor Peggy Madden, River Rouge

Inspector Danny Dotson, River Rouge PD

Prosecutor James Rucker, Ecorse

Sgt. Narda Bruno, Ecorse PD

Lynne Parr, Civil Division

Amanda Higdon, Cashier, Traffic/Criminal Division

Casey Agozino, Supervisor, Traffic/Criminal Division

Kim Loranger, Probation Secretary

Bob Peplowski, Court Officer

Chuck Sabo, Court Officer

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25th District Court
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Aug 05 2019 9:12AM

Last Transaction

Date	Time	Type	Station ID	Duration	Pages	Result
				<u>Digital Fax</u>		
Aug 5	9:10AM	Fax Sent	13139723309	1:20 N/A	2	OK

D25 2019-03 - Establishment of a Courthouse Security Committee - APPROVED

From: Region1 Info (Region1-Info@courts.mi.gov)

To: tmichael25thdc@yahoo.com

Cc: REGION1@courts.mi.gov

Date: Tuesday, August 6, 2019, 01:48 PM EDT

D25 2019-03 - Establishment of a Courthouse Security Committee - APPROVED

This is to advise that we have reviewed the above referenced administrative order and find that it conforms to the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

Paul J. Paruk
Region 1 Administrator
Michigan State Court Administrative Office
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Detroit, MI 48202
313-972-3300